



ST. JOSEPH'S COLLEGE, PRAYAGRAJ

Dear Parents,

THE COLLEGE TIMINGS FOR 10.4.26 AND 11.4.26 WILL BE AS FOLLOWS –

7:30 AM TO 11:30 AM

THE COLLEGE TIMINGS FROM 13.4.26 (MONDAY ONWARDS) WILL BE AS FOLLOWS –

7:30 AM TO 12:30 PM

Kindly take note of the following instructions:

- 1. Please prepare a temporary ID card for your ward with the following details:**
 - Name
 - Class & Section
 - Father's Name
 - Phone Number
 - Address
- 2. Kindly send all notebooks (copies) tomorrow, i.e., 10th April 2026.**
- 3. From Monday onwards, please ensure that all books and copies are sent according to the timetable.**
- 4. Kindly label all belongings of your ward (books, school bag, tiffin, bottle, etc.) with their name and section to avoid loss.**
- 5. Please send two handkerchiefs daily for recess.**
- 6. Kindly send one extra pair of clothes in your ward's bag every day for emergency use.**
- 7. Please Note: Students will be handed over only to parents during dispersal. If a guardian is assigned to pick up your ward, an authority letter along with valid ID proof must be provided.**
- 8. If your ward is using public transport (van/rickshaw/bus), kindly submit an authority letter along with the driver's ID proof.**
- 9. All updates regarding daily classwork and homework will be shared on the CampusCare Panel.**
- 10. Kindly ensure that your ward carries healthy and nutritious food in their tiffin.**
- 11. The school diary and calendar will be provided to your ward in class.**

Thank you for your cooperation.